



Our Lady of Hope School Armagh Road Crumlin Dublin 12 D12 V6RK

Rolla: 20555K RCN 20226506

Application for Admission to Our Lady of Hope School

School Year 2025 – 2026

Please note that this form is for application purposes only. The information provided will be used to allocate available places in accordance with the School's Admission Policy/Annual Admission Notice on www.ouladyofhope.ie

Please complete all sections of the form

General Information on Child

First Name		Surname									
PPS Number		Date of Birth	Gender								
Home Address											
Eircode											
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Siblings in the school: Yes <input type="checkbox"/> No <input type="checkbox"/> (Please tick)											
Name(s) of sibling(s)											
Child's Current School/educational setting											
Current Class											
Years attended school/educational setting											

General Information on Parent(s)/Guardian(s)

Parent/Guardian		Parent/Guardian	
Name		Name	
Address (if different from child's)		Address (if different from child's)	
Eircode		Eircode	
Mobile No		Mobile No	
Email address		Email address	
Relationship to child		Relationship to child	

This Application **MUST** be accompanied by:-

- a) **Original** Birth Certificate of the applicant
- b) Proof of address in the **form of a utility bill and/or bank statement** with an **Eircode** in the name of one/both parents/legal guardians which must be dated no later than **three months** prior to the closing date for receipt of applications
- c) recent psychological assessment report from within the last 24 months which must contain a detailed recommendation from the Psychologist for the child to attend a special school as set out in the School's Admission Policy
- d) any professional reports from within the last 24 months including: -
 - i. Multi-Disciplinary Team Reports
 - ii. Speech & Language Assessment
 - iii. Occupational Therapy Report
 - iv. Social Work Report
 - v. Medical Report
 - vi. Psychiatric Assessment
- e) reports from the child's present school/pre-school/educational setting (from within the last 24 months) with the details of the learning and social development of the child and any other issues of relevance.

The school will make a copy of the document(s) submitted and will return all of the original document(s).

Applications and accompanying documentation must be sent by Registered Post, or hand delivered to Principal, Our Lady of Hope School, Armagh Road, Crumlin, Dublin 12 D12V6RK.

It is the responsibility of the parents/guardians to check and ensure that all information is correct at the time of application.

<u>Declaration</u>							
I/We being the Parent(s)/Guardian(s) of the applicant do hereby confirm that the above information is true and accurate and I/we consent to its use as described.							
Parent/Guardian's Signature				Parent/Guardian's Signature			
Date				Date			
Office Use only	Date Acceptance Received	D	D	M	M	Y	Y

Data Privacy Statement

The information provided on this form will be used by Our Lady of Hope School to apply the selection criteria for enrolment and to allocate school places in accordance with the School's Admission Policy and the School's Annual Admission Notice.

Where a pupil is admitted to the school, the information will be retained on the pupil's file.

On acceptance of an offer of admission, this information will be entered in the School Administration System **Aladdin** and will be uploaded to the Primary Online Database. The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, hosted by the Department of Education.

In the event of oversubscription, a waiting list of students whose applications for admission to Our Lady of Hope School were unsuccessful due to the school being oversubscribed will be compiled, and will remain valid for the school year in which admission is being sought (See Section 13 School Admission Policy).

Where a child's name is placed on a waiting list, and the child is not admitted to the school, the information provided on this form will be retained for the duration of the school year and will be securely destroyed thereafter.

Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. The information which may be provided to a patron or another Board of Management for this purpose may include all or any of the following:

- (i) the date on which an application for admission was received by the school;
- (ii) the date on which an offer of admission was made by the school;
- (iii) the date on which an offer of admission was accepted by an applicant;
- (iv) a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).